** QES HOME & SCHOOL ASSOCIATION**

**Thursday January 23, 2020 at 6:30pm**

1. Call to Order
2. Welcome & Introductions
3. Additions to Agenda / Approval of Agenda
4. Approval of Minutes from Previous Meeting – November 14, 2019
5. New Business
	1. School request proposals- outdoor classroom space
* School library enhancement
* Courtyard improvement
	1. Canadian Dermatology Association Shade structure grant program (due Feb 2020)
1. Unfinished Business
	1. School Signage- Atlantic Signs and PSCC involvement- confirmation
2. Chair Reports:
	1. Treasurer- 2019 update
	2. Staff Appreciation (Feb 10-14, 2020): top secret take home
* Parent donations- food/ treats/ gift cards/ toonies/ loonies
* Daily food donations and draws (for all staff) and end of week dinner
	1. Fundraising- Spring Schedule recap:

March Online Auction- sponsors/ donations

Spring Fling (May)-sponsorship/ ideas

* 1. Playground- Cobequid Construction Ltd.
1. Adjournment

Date of next meeting – February 20, 2020

**Meeting Etiquette**

**One person to have the floor at a time; please do not interrupt. Everyone deserves their time. ☺**

**Topics to be kept at a 15 minute discussion maximum (some exceptions may apply).**

**Meetings to not exceed 90 minutes maximum.**